



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

##### 1. Name of the Institution

NAVPRATIBHA MAHAVIDYALAYA

- Name of the Head of the institution

DR. DEOMAN D. KAMDI

- Designation

OFFICIATING PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

07122700010

- Mobile No:

7774823658

- Registered e-mail

npmahavidyalaya@gmail.com

- Alternate e-mail

navpratibha.mahavidyalaya@gmail.com

- Address

AYURVEDIC LAY OUT, MIRCHI BAZAR,  
UMRED ROAD

- City/Town

NAGPUR

- State/UT

MAHARASHTRA

- Pin Code

440024

##### 2. Institutional status

- Affiliated / Constitution Colleges

AFFILIATED COLLEGE

- Type of Institution

Co-education

- Location

Urban

- Financial Status **Self-financing**
- Name of the Affiliating University **RASHTRASANT TUKDOJI MAHARAJ  
NAGPUR UNIVERSITY NAGPUR**
- Name of the IQAC Coordinator **DR. SANJAY P. GEDAM**
- Phone No. **07122700010**
- Alternate phone No. **9527982158**
- Mobile **9822202912**
- IQAC e-mail address **sanjaygedam30@gmail.com**
- Alternate e-mail address **navpratibha.mahavidyalaya@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://npm.org.in/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.npm.org.in/download/Academic\\_calendar\\_2023-24.pdf](https://www.npm.org.in/download/Academic_calendar_2023-24.pdf)

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.32</b>	<b>2024</b>	<b>23/05/2024</b>	<b>22/05/2029</b>

**6. Date of Establishment of IQAC**

**14/09/2022**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Organied blood donation camp in collaboration with N.S.S. IQAC has encouraged and always Promoted faculties to complete their Ph.D. Conducted guest lectures regardinig career guidance. Recmmendations made for the Purchess of new book .

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Language improvement program.	Language Laboratory Activities have been organised by IQAC.
Planning of Study tours.	Study tours have been successfully arranged
NEP awareness programme	organized programme
Awareness programmes for students about new syllabus.	Programs have been arranged

**13.Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
CDC	15/06/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	NAVPRATIBHA MAHAVIDYALAYA
• Name of the Head of the institution	DR. DEOMAN D. KAMDI
• Designation	OFFICIATING PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122700010
• Mobile No:	7774823658
• Registered e-mail	npmahavidyalaya@gmail.com
• Alternate e-mail	navpratibha.mahavidyalaya@gmail.com
• Address	AYURVEDIC LAY OUT, MIRCHI BAZAR, UMRED ROAD
• City/Town	NAGPUR
• State/UT	MAHARASHTRA
• Pin Code	440024
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	AFFILATED COLLEGE
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY NAGPUR

• Name of the IQAC Coordinator	DR. SANJAY P. GEDAM				
• Phone No.	07122700010				
• Alternate phone No.	9527982158				
• Mobile	9822202912				
• IQAC e-mail address	sanjaygedam30@gmail.com				
• Alternate e-mail address	navpratibha.mahavidyalaya@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://npm.org.in/">https://npm.org.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.npm.org.in/download/Academic_calendar_2023-24.pdf">https://www.npm.org.in/download/Academic_calendar_2023-24.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2024	23/05/2024	22/05/2029
<b>6.Date of Establishment of IQAC</b>			14/09/2022		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?	
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
CDC	15/06/2023

<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2024	12/02/2024
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>Institution is multifaculty. Currently institution runs two UG programs (B. A. - I, II, III, B. Com. - I, II, III ) There are seven subjects in B. A. (Compulsory Marathi, Compulsory English, History, Political Science, Economics, Sociology, Marathi Literature, ) . Subjects of B. Com. are as per University syllabus</p>	
<b>16.Academic bank of credits (ABC):</b>	
ABC will be established.	
<b>17.Skill development:</b>	
<p>Skill is the need of the modern era. Without skill employability is impossible.Different types of skill development programme will be implemented according to the expectation of NEP</p>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<p>In our college there are two department of literature (English, and Marathi ). Comparative study is possible in our college.We can see various remarkable similarities between English and Marathi. We can link, History Sociology, Economics, Political Science .</p>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<p>OBE is very vital element to decide the utility of education. Education is the means and source of physical, mental, moral, intellectual and spiritual development and upliftment, On the basis of OBE the roadmap, blueprint, strategy, workplan and future plan of education should be framed. The college will analysis OBC and take necessary and suitable steps.</p>	
<b>20.Distance education/online education:</b>	
<p>We have already collaborated with Yashwantrao Chavhan Maharashtra Open University's B. A and B. Com courses have been running since 2006 and DSM since 2008. We have started PG courses like M.A and M.COM from 2022 as well .</p>	



## Extended Profile

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>2</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>151</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>68</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>21</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>4</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	11
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	1838750/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures efficient curriculum delivery through a meticulously organized and well-documented process. To achieve excellence in curriculum implementation, several committees, such as the Syllabus Compliance Committee, Timetable Committee, Mentor-Mentee Committee, Prospectus Committee, Student Evaluation Mechanism, Library Advisory Committee, and ICT Teaching and Learning Committee, work collaboratively to support and enhance curriculum delivery and its documentation.

Faculty members prepare teaching plans for their assigned curriculum content following departmental meetings. At the start of the academic year, each teacher outlines the course outcomes for their respective courses. These outcomes are communicated to students both verbally and through departmental notice boards. Teachers are also provided with attendance registers at the beginning of the year to systematically track student attendance.

Remedial classes are conducted to support underperforming and slow

learners, especially in challenging subjects such as English, Commerce, and English Literature. Teacher guardians and mentors, through the Mentor-Mentee Committee, address academic and financial stress-related issues faced by students.

Continuous assessment is conducted throughout the academic session using methods such as unit tests, group discussions, surprise tests, and seminar viva voce sessions to ensure consistent monitoring of student progress.\*

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution develops its academic calendar in alignment with the official schedule of the affiliating university, ensuring effective implementation of the planned timetable. This calendar is prominently included in the prospectus to provide students with advanced notice of the schedule, while also reflecting the institution's motto and additional relevant details.

The academic calendar outlines key timelines, including the admission process, deadlines for university exam form submissions, and schedules for college exams and unit tests. It also includes plans for assignments, guest lectures, seminars, and other activities to support continuous internal evaluation. Additionally, the calendar incorporates schedules for co-curricular events such as the Annual Gathering, NSS Day, and International Yoga Day. The commencement dates for classes are clearly specified to provide clarity to all stakeholders.

The institution strictly adhered to the academic calendar, ensuring seamless curriculum delivery through both online and offline modes. Continuous student assessments were conducted via online seminars, tests, and group discussions. The Mentor-Mentee Committee played a pivotal role in addressing academic challenges and providing support during this period.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)****02**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****149****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****149**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution consistently endeavors to integrate professional ethics, gender equality, human values, environmental consciousness, and sustainability into its curriculum. Various departments and committees organize diverse programs throughout the year focusing on these themes.

On June 21, 2023, the institution celebrated International Yoga Day. Tree plantation & Aids awareness with approximately 50 students and teachers participating by performing yoga at their respective locations and sharing photographs via the college's WhatsApp group. Additionally, 50 students took part in a blood donation camp organized by the NSS on the college campus.

To commemorate the birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri, a Cleanliness Drive was conducted on the college premises, involving 30 students. A one-day guidance program on road safety was also organized for students.

On January 25, 2023, National Voters' Day was observed, with 50 students benefiting from a guidance program aimed at promoting voting awareness. Throughout the year, the institution marked the birth anniversaries of notable figures.

Committees such as the NSS Committee, Internal Complaints Committee, Career Guidance Cell, and others actively worked to instill ethics and human values in students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

1.3.3 - Number of students undertaking project work/field work/ internships	
01	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
1.4 - Feedback System	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>D. Feedback collected</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://npm.org.in/download/feedback_report.pdf">https://npm.org.in/download/feedback_report.pdf</a>
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
240	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
329	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The college has situated in ruler areas of with Vidarbhanear Nagpur most of the student come from village backgrounds as Marathi local rural language of their communication. Students from diverse socio-culture economic and educational backgrounds are admitted to the college therefore it became necessary to identify slow learner and advance learner as the entry level advance and slow learners students are identified by the teachers by various method such as HSC marks attention during lectures in the class and personal interaction with the students it is general observation that slow learners students do not grass class lecture due to poor language knowledge writing reading and speaking skill the college provide following activity for slow Learnerand advanced learner students .</p> <p>Advanced learners are encouraged to participate in Seminar Webinar Competitive Examinations guidance debate assignment encourage to use e-Learning resources students maintaining system Elocution competition essay competition poster competition .</p>	



File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
329	12

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses teaching approach that are centered on the students teachers use experiential participate you and problem solving method to help student build a clear understanding of student the college in the world to make teaching learning toy process and students entry the college has adopted various student teaching learning

**Experimental Learning :**

Experiential learning happens through problem-solving session, Educational tours, Seminars, Elocution competitions, and debate the plant tissues culture program was sanctioned by UGC in the year 2012 Experiential learning also happens through this course

**Participative Learning :** This is the best students entry method in which student actively participated in activity such as

Students Seminar Participation in debates Practical Assignment Education Excursion Cultural program Participation in sports Poster competition Essay Competition Yoga / Sports Assembly Visit

Problem solving Methodology Organise expert /Guest lecture Conducted student seminar

organised online lectures

**students mentoring systems**

**Cultural Event NSS camp women study centre Oath Ceremony on the occasion of Constitution Day.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

Teachers assist students in using an online learning platform to learn during the lock down period online teaching through Google Meet, Zoom Facebook live and YouTube live platform including WhatsApp group are used for teaching and evaluations. The college encourages teachers to attend training programs, Workshop, Seminar, Refresher Course and conference related to ICT use or innovation in a teaching learning some teachers have there on YouTube channels all faculties use ICT enable instruction approach on the online platform.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**12**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

04

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college conducted an internal evaluation process following the Rashtrasant TukdogiMaharaj Nagpur University Nagpur Norms and guidelines. The Academy calendar is created by the college based on the University examination and evaluation Time Table, The Academic Calendar along with the Examination schedule is displayed on the notice board, the college website and WhatsApp group. The examination department monitors both the internal and external examination processes of the college Unit Test , Seminars, attendance, practicals, assignments and other forms of the continual and comprehensive evolutions of student learning level are also conducted by college department.

Examination department of the college submits the evaluations report to the university after the internal revaluation student performance is discussed with the student and necessary suggestions are given for further improvement .

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college assesses program and course outcomes by evaluating students' performance in both academic and non-academic activities. Academic performance is measured through internal and external examinations, periodic tests, student presentations, homework assignments, discussions, field trips, and project work. Continuous and comprehensive assessments focus on students' daily

activities, learning attitudes, attendance, and interactions with teachers and staff. Academic evaluation also includes aspects such as laboratory performance, submission of assignments, and engagement in classroom activities.

Non-academic evaluation parameters include participation...

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follow the university curriculum from time to time each subject curriculum was created with the results in mind the college has prepared the Program and Course Outcome of each program.

1. Program and Course Outcomes are circulated to all faculties 2. Program and Course Outcomes displayed on the notice board 3. Program and Course Outcomes are circulated on student WhatsApp group 4. Program and Course Outcomes are displayed on the college website

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course Outcomes are evaluated by the college based on the performance of the students in Academic and Non-Academy activity. The Academy performance of the student is evaluated through internal and external examination unit test student seminars, home assignment, debate participation and project work. The continuous and comprehensive assessments are done on the day today activities of the student and their attitude towards learning

attendance and behaviour toward the teacher and staff the evaluation of the academic performance of student is also done on the learning aspect like assignment environment in a class activity.

Program and Course Outcomes are evaluated as follow

Entry level assessment is done by the teachers with the class starts. Classroom assessment is based on the interaction of the teachers with the student during the class.

Day-to-day assessment is based on a periodic assessment class attend performance in unit place examination and attitude toward the college activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

22

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://npm.org.in>

<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
NO	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
NO	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
NO	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the year, the college organizes various extension activities within the local community to raise students' awareness of social issues. These initiatives aim to promote the holistic



development of students by providing them opportunities to engage with and understand the challenges faced by society.

Examples of such activities include HIV awareness programs, hospital visits, cleanliness drives (Swachh Bharat Abhiyan), Yoga Day celebrations, and industrial visits. Through these efforts, students not only gain a deeper understanding of societal complexities but also cultivate empathy, critical thinking skills, and a sense of responsibility toward their community.

The impact of these activities extends beyond the immediate participants, contributing to the development of a more socially aware and compassionate society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

**other universities, industries, corporate houses etc. during the year**

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is located in a urban area. The college encompasses a large campus of 0.8050 acres of land with huge playground. The college has well-furnished Gymnasium and indoor Room is available .The College premises havePrincipal's Cabin, Administrative Office, IQAC Room, 1 Common Staff Room, 1 Girls Common Room, 1 Boys Common Room andAll the Departments, 13 Classrooms, 1 Computer Lab, 1 ICT enabled conference hall & Auditorium Hall, 1 (e-Suvidha), 1 reading room in library, 1 NSS Room , Women Redressal Cell Office, Centre for Entry In services, Career Counseling and Exam departmentRoom. Optimum use of infrastructure facilities and maintenance is ensured through planned constituted committee and IQAC.

Classroom- There are 13 classroom out of which 1Classrooms are enabled with ICT facilities of LCD Projector. Computer lab cum with LCD projector, Interactive Smart board, 25 Computers and Mike cum Sound facility. also have LCD Projector.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Cultural Activity

The college has a Conference hall and an Auditorium hall for cultural activities. Conference Hall has capacity 200seats. Approximately 250 students can sit at a time in auditorium hall. These halls are used for cultural activities like debates, elocution competitions, quiz competitions, Fresher and farewell programmes, career guidance programme, parent teacher meet, alumni meet, etc.

#### SPORTS FACILITY

The College has its big Outdoor Sports Ground nearly 10,000sq. ft withVolley Ball Court which has flood light for evening matches. Outdoor Ground is used for sporting activities like Kabaddi, Softball, Base-ball, Throw-ball, Ball -Badminton, athletics and other track and field events like Shot Put, Long Jump Put, Javelin, Running etc. The College has a well-equipped spacious Indoor Sport Stadium with Training Facility. Construction Area of Indoor Stadium is 600 square ftand construction is completed on 31.12.2009. Indoor Stadium is used for Basket ball, Carom board, Badminton, Table Tennis board, Chess board, Judo Practice and Wrestling.

#### YogaDay

is celebrated regularly on 21st June in College. College organizes Yoga, Karate, Pranayama and Suryanamskar Camp in every year. Indoor Stadium or Outdoor Ground is used for this activity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

13

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16,50,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Description of Library:** The area of College Central Library is 762 sq. mt. Library has 01 Reading rooms. Reading Rooms have a sitting capacity of about 20 students and 10 faculties. The library has more than 5116 books including a collection of Reference Books, Text Books, Encyclopedias, Dictionaries, Atlas and Yearbooks. The library has subscribed 6 newspapers, 09 magazines, 5 Journals (National and International), 5e-books and 03 e-journals. The library offers various services to its users like automated circulation system, OPAC (Online Public Access Catalogue), reprography, internet browsing, book bank facility, question paper bank, newspaper clipping and selective dissemination of information etc. There is a Digital Display Screen for displaying

Notices and Important Information to Students. Library Automation: The College library is computerized and automated. "Master 's Software Grop " Library Automation Software has been used since May 2015. Circulation of the library books items, including issue and return of the book by student and staff is entirely computerized. 02 Computers are in UGC Network Resource Centre (e-suidha) to access the internet for the users, which gives free online access through internet facility.

OPAC:

Library also has an OPAC (Online Public Access Catalogue) system by which users can access books on the computer at library. Books present in the Library can be searched on basis of various criteria.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

97000/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College regularly upgrades both the software and the hardware facilities as per academic requirements. College has 01 internet connections with broadband with 150 mbps. The internet facility is provided to various Departments, Library, Office and IQAC Department through fiber optical cable. The college has upgraded internet connection bandwidth from 4 mbps to 150 mbps with a campus Wi-Fi facility from the month of March 2017. The Wi-Fi facilities are available for administration and teaching purposes.

There are 25 Computers in Computer Lab. The computer lab is connected with LAN connection. There are 1 Smart-Classrooms which have Projector and Screen and 1 Digital Classroom with also have Projector and Screen. The Conference Hall is equipped with a projector and screen in the academic year. All the Departments have computers. 8 laptops are available with the latest configuration and software. The college has in total of 02UPS. Office is also automated with CMS software. The process of admission, salaries and scholarships is computerized. The College has a website which providing all the necessary information to stake holders. The Administrative Office has 05 Computers, 03 Printer with scanner and 03Xerox machine, etc. College has 1

biometric machine for auto attendance of staff.

The maintenance of IT facilities is done regularly by outsourcing of a technical expert. Firewall and Anti-virus software are upgraded regularly. The college campus is under CCTV surveillance to ensure transparency and safety purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16,50,000/-



File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Committees are constituted under different heads for maintaining and utilizing the campus infrastructure facilities. Institute Development Committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under observation of various monitoring committees such as Infrastructure Development Committee, Library Committees, UGC Network Resource (IT Infrastructure) Committee, Reading Room & Staff Room Committee, Garden Committee, Cleanliness Committee, Repairs and Maintenance Committee, Sports Committee, Student Feedback Committees etc. of the college. These committees involve at least one student from each class whose participation in the action plan is anticipated. Every committee has instructions to run the program under the academic calendar every year. Principal takes care of the program implementation and changes if required.

Overall development of the campus is done by the Infrastructure Development Committee of the college.

Upkeep of all facilities and cleanliness of the College Premises is maintained through the Cleanliness Committee.

The maintenance of the reading room and stock verification of library books is done by library staff regularly. There is a Library Committee to keep watch on all of these activities.

Outdoor Sport Ground, Indoor Sport Stadium are maintained regularly with the help of daily wage employees.

The maintenance of IT facilities is done regularly by outsourcing of a technical expert.

The maintenance and the cleaning of the classrooms are done by institution peons and daily wage employees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

220

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

220

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<p style="text-align: center;"><b>Nil</b></p>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>03</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>03</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**40(2)(b) of the MH Universities Act, 1994:**

1. The College Student Council is established in accordance with the rules and regulations set by RTM Nagpur University. 2. Class Representatives are selected based on their academic performance in the previous year. 3. Members of the Student Council actively participate in the academic and administrative development of the college. 4. The Student Council organizes various co-curricular and extracurricular activities.

1. The Principal serves as the Chairperson. 2. A faculty member is nominated by the Principal. 3. The NSS Program Officer. 4. The Director of Physical Education. 5. Class Representatives (elected based on merit). 6. A representative for Sports (one student). 7. An NSS representative (one student). 8. A representative for Cultural Activities (one student). 9. Two girl students nominated by the Principal.

Additionally, the Literary Association, Social Science Forum, Science Forum, and Study Circles involve one or two active students nominated by the Principal. The college has internal committees where student participation is encouraged through nominations by the Principal.

Representation in Committees: The Student Council nominates representatives to the following committees:

1. College Development Committee. 2. IQAC (Internal Quality Assurance Cell). 3. NSS Committee. 4. Magazine Committee. 5. Cultural Activities Committee. 6. Games and Sports Committee. 7. Student Grievance and Discipline Committee. 8. Women's Anti-Harassment Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

08

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a Alumni Association that contributes significantly to the development of the institution through financial and/or other support services Registration of alumni Association is under Process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's vision for academic excellence and integrity of character aims to cultivate a scientific mindset that fosters a compassionate, unbiased, and inclusive society. Its mission is to

establish and sustain an environment conducive to knowledge, research, skill development, self-reliance, and humanitarian values, inspiring young individuals to contribute to a caring and equitable community. This commitment is evident in its governance practices.

The institution's strong ethical principles and values are reflected in its inclusive policies, welcoming staff and students from diverse backgrounds. The management actively supports staff participation in quality assurance, enhancement, and development initiatives. Staff members are engaged as members of various committees, such as the IQAC, LMC, Staff Council, or in roles such as Heads of Departments, coordinators of cells, subject associations, or the Students' Council.

The management collaborates with the principal and staff to achieve the college's mission. The Governing Council convenes biannually to discuss, formulate, and implement policies based on feedback from the principal. Additionally, webinars on pertinent topics are promoted, and suggestions from the staff are encouraged and appreciated, fostering a culture of participatory management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The teaching and non-teaching staff share administrative responsibilities, ensuring the institution operates efficiently. Operational autonomy is granted to all institutional committees, fostering accountability and smooth functioning.

The college's central governing body, the College Development Committee (CDC), comprises representatives from the management, teaching staff, and non-teaching staff. The principal serves as the member secretary of the CDC and the chairperson of the IQAC. The CDC holds authority to approve or reject the budget proposed by the institution. It addresses matters such as procurement, maintenance, and various developmental expenditures. The committee also makes decisions related to infrastructure, purchasing laboratory equipment, and ICT resources. All decisions are made



collectively, with the consensus of CDC members.

In addition to the IQAC and CDC, the institution has several committees to ensure fair distribution of responsibilities. Each committee is led by a chairperson and includes other faculty members or students as members. This structure ensures a balanced approach among all stakeholders and promotes participatory management.

The IQAC is central to the institution's activities, serving as a bridge between the principal and departments, as well as between the management and various cells and departments. It acts as a catalyst, facilitating coordination and effective communication across all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management is committed to formulating perspective plans aimed at achieving excellence in academic and infrastructural development. These plans are designed with both long-term and short-term goals, addressing various aspects of the college's functioning. The perspective plans are further translated into annual action plans.

The IQAC (Internal Quality Assurance Cell) prepares these plans, which are subsequently approved during CDC (College Development Council) meetings. While the college has successfully implemented most of its perspective plans, significant accomplishments include the augmentation and renovation of infrastructure, enhancement of library resources, installation of Wi-Fi, construction of a volleyball ground and a conference hall, as well as the renovation of the library.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College ensures its efficient functioning. The Governing Council serves as the policy-making body and oversees the overall supervision of the institution. It formulates academic policies after thorough discussions, taking into account national policies in higher education, current priorities, and local needs.

Regular feedback from alumni, students, parents, and faculty, along with suggestions from the NAAC peer team, serve as key inputs for the planning process. These inputs are reviewed and analyzed by the Governing Council, the Principal, the IQAC, and the CDC.

The Head of the Institution, in consultation with the Governing Council, determines the planning and infrastructural development. The proposed plans are discussed within the respective cells and committees, refined based on specific needs, and finalized accordingly. Financial considerations and potential challenges are carefully evaluated and addressed before approving any plan.

The Principal, Heads of Departments, committee/cell in-charges, and office staff collaborate to monitor and ensure the effective implementation of these policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The college has clearly outlined welfare measures for its staff.</p> <p>Non-monetary welfare provisions: • Leave is promptly granted to staff for personal reasons, participation in Refresher Courses, Orientation Programs, seminars, etc. • Faculty members are encouraged to engage in research and publication activities for career growth. • Free Wi-Fi access is available. • Dedicated cabins/workspaces, along with separate reading and computer areas, are provided in the library. • Exclusive parking facilities are designated for staff. • Priority admission is given to wards of staff members. • Provision for compassionate appointments for dependents of non-teaching staff. • The management is approachable and readily accessible to all staff members. • Security measures, including CCTV surveillance and security personnel, ensure staff safety. • Water coolers are installed on each floor. • Washrooms for staff are available on every floor. • Newly appointed staff can request an advance on their salary, as regular payment typically begins after 3-4 months. • Non-teaching staff can avail advances in March to address salary delays caused by government-level financial closures. • The College Credit Co-operative Society offers regular loans of up to ₹10,00,000 and emergency loans of ₹50,000 as needed.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In accordance with the directives of the UGC and the Joint Directorate (J.D.) of Higher Education, Government of Maharashtra, the institution has implemented a performance appraisal system. Faculty members are required to submit a completed PBAS

(Performance-Based Appraisal System) form to the Principal. Additionally, annual proformas are submitted by teachers, Heads of Departments (HODs), the Librarian, office staff, and cell in-charges to the IQAC, which facilitates the verification and consolidation of information.

For career advancement under CAS, the PBAS forms submitted at the end of each academic session are forwarded by the Principal to the Joint Directorate and the affiliating RTM Nagpur University after being reviewed and approved by an Internal Scrutiny Committee.

All teaching and non-teaching staff must also submit Confidential Reports to the Principal through their respective HODs. Teachers' performance is further evaluated through student feedback collected at the end of each academic session, and the Principal provides necessary guidance to the staff based on this feedback.

Each staff member maintains a Daily Notes Diary, which is submitted to the Principal via the HOD at the end of every month. The IQAC monitors and reviews both administrative and academic progress to evaluate the performance of all departments and office operations. After the Principal and the Management assess the reports, feedback is communicated to the respective departments to address any identified shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal auditing is a routine practice at the institution. At the start of each academic year, the Principal convenes a CDC meeting where a detailed budget is presented, deliberated upon, and approved by all CDC members. The tasks completed by a clerk are reviewed by a senior clerk and subsequently verified by the Principal of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Annual Financial Audit of accounts is conducted by a Chartered Accountant. This process facilitates the review of funds and aids in planning and preparing the budget for the upcoming financial year. Periodic audits are also carried out by the Office of the Accountant General, particularly for grants received from government bodies such as the UGC.

For the Annual Quality Assurance Report of Navpratibha Mahavidyalaya, Nagpur, an account is prepared in the prescribed format upon the completion of sanctioned projects, seminars, workshops, conferences, etc. This account is first audited by the Chartered Accountant and then submitted to the UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the start of each academic year, the IQAC devises an action plan and ensures its effective implementation to promote the holistic development of students. Quality assurance strategies and best practices to be institutionalized are deliberated upon during IQAC meetings, and the decisions made are conveyed to the staff by the Principal.

Two key institutionalized practices include: 1. Student Orientation Program: At the beginning of every academic session, an orientation program is organized for newly admitted students. During this program, students are provided with essential information about the examination system, internal assessments, program outcomes, various institutional cells, library facilities, NSS, sports activities, and more. The session concludes with a guided tour of the college departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements achieved in the previous year concerning quality enhancement and post-accreditation initiatives have been reviewed primarily based on Peer Team Reports. The IQAC, through discussions and recommendations, identifies areas requiring improvement in teaching and learning as outlined in the Annual Quality Assurance Report of Navpratibha Mahavidyalaya and formulates an action plan for the upcoming session.

To facilitate this process, the IQAC prepares specific formats to gather data from individuals, Heads of Departments (HoDs), various cells, the office, and the library. Based on the collected information, areas for incremental quality enhancement are identified and addressed collaboratively by the IQAC, college administration, and management.



**Example 1: Increase in the Number of Computers Following peer team recommendations, there has been a consistent increase in the number of computers available and the integration of ICT in teaching and learning processes. 2. Increase in seminar and certificate courses .**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**Some programs on gender equity have been conducted by the institution for all the students of the college throughout the year. Some awareness programs on rights of women, health problems, constitutional legal rights, debate competition etc have been conducted by our institution. Safety and security are insured by**

twentyfour hours at the college entrance, CCTV cameras and alert staff ensuring discipline. Helpline numbers are displayed in college premises. There is girls common room with dedicated washroom having sanitary napkin vending machine. Health awareness program on sexual exploitation and sex discrimination was arranged on 08 December 2023. Dr. Alka Mukharjithe students on health awareness.

File Description	Documents
Annual gender sensitization action plan	<a href="https://npm.org.in/download/women's_council.jpeg">https://npm.org.in/download/women's_council.jpeg</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution takes initiatives for the management of waste that is generated within its campus. Such types of environmental awareness are created among the students through various talks on environmental conservation and encourage them about its leastwaste and proper use. The laboratory materials like plastics, rubbers, glasses, woods, papers, etc. are carried out by a municipal corporation. The solid materials are cleaned and dustbins are used to collect the garbage. House-keeping personnel works in the procedure of solid cleaning every day in the college. There is a

prohibition on the burning and use of plastics on the college campus. The college calls a technician for the refilling of toner and cartridges of printers and maintenance of IT infrastructure. Vermi Composting Beds are prepared to convert the solid degradable waste into organic fertilizer which is then used for the growth of plants in the college premises.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute aims at providing affordable and quality education to all strata of society with its vision, mission, and objectives. We have B.A and, B.com. Faculties with students belonged to different communities, classes, and castes. The institute maintains harmony among these students. All the discriminatory practices have perished from the institutions based on social and economic diversities. Through many cultural and academic programs celebrated and organized in the college shows the participation of students belonging to different communities. Through the cultural department, Antiragging cell, Disciplinary committee, and women's grievance redressal cell such type of harmony is maintained in the institute. As per the vision and mission of the college, we are committed to providing academic opportunities irrespective of caste, creed, and gender. The birth anniversaries of national heroes like Mahatma Gandhi, Dr. B. R. Ambedkar, Savitribai Fule, Dr. Abdul Kalam, etc. are celebrated to throw light on the teaching of national unity, integrity, and communal harmony. Various activities and programs are organized by NSS Unit for maintaining social awareness and communal harmony among the students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Many activities and programmes have been organized to preserve constitutional obligations, values, and rights among college staff and students. Many programs like Voters Day, Constitution Day, Debate and Essay competitions, Birth Anniversary of National Heroes, Cleanliness Drive, and Health Awareness Programs, are held where students participate in keeping views towards philanthropic activities for the community. Staff involvement in election duty also is remarkable. Such type of many activities is enthusiastically celebrated engendering national pride and enthusiasm among the staff and students. Through NSS and cultural departments also many programs and activities are conducted to preserve constitutional obligations, responsibilities, and values among college students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Many activities and programmes have been organized to preserve constitutional obligations, values, and rights among college staff and students. Many programs like Voters Day, Constitution Day, Debate and Essay competitions, Birth Anniversary of National Heroes, Cleanliness Drive, and Health Awareness Programmes, are held where students participate in keeping views towards philanthropic activities for the community. Staff involvement in election duty also is remarkable. Such type of many activities is enthusiastically celebrated engendering national pride and enthusiasm among the staff and students. Through NSS and cultural departments also many programs and activities are conducted to preserve constitutional obligations, responsibilities, and values among college students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**BEST PRACTICE-1 Title of the Practice: The facility of a study room for the**

students of the college who are preparing for various competitive and university exams. Objectives : This practice aims to provide facilities of the reading room to the college students. To create a study environment among the students. Many students get to benefit from this practice of using the study room for various exams. Most of the students are from rural areas and they belong to the economically backward family. Many needy students attend the reading room and get benefits from it for the preparation of university and competitive exams. BEST PRACTICE-2 Title of the practice: Donation of books to the students of B.A. and B.Com.Final Year. Objectives: To motivate and encourage the students for future educational purposes. It is useful for the needy and economically poor students. It makes students aware of institutional values and their distinctiveness. To motivate students for their academic purpose, the institutional commerce faculty has taken an initiative to donate documental files to the students of final year. It aims to provide formal help and nurture institutional values and distinctiveness among the students. As a responsible institutional aid, it is useful for the students who learned there for three years.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness :** As per the vision and mission of the college, our institution is committed to providing quality education to all the students belonging to the remote and backward region of Nagpur. The institute aims to motivate the students towards higher education and strengthen their capabilities as responsible citizens. Though the institute has such an academic, and cultural background, our college aims for the overall personality development of all the students. Our college is the institution serving for society with Non-aid since last 17 years. Many students get opportunity and service on various level due to this institution. Our NSS unit serving since last many years which produced many social servants for the nation. Through NSS, Career guidance and Entry in services many student get an opportunity to participate in every extracurricular and extension activities very actively. The students get a stage and dais to



develop their academic as well as professional, cultural, social consciousness, alertness and responsiveness. The number of girl students are more in numbers who did remarkable work in the academic, cultural and sport activities per year.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To purchase new & useful E-books, Journals etc. 2. To organize National / International conferences / webinars. 3. To implement online teaching through various software. 4 To Introduce P.G. Courses In English, Political Science, History, Economics. and Mathematics.

5. To introduces U.G Course in B.B.A , B.S.C, and B.com ( English Medium )

6. To Enable professor to do more practices in Research Paper to develop their understanding towards NEP 2020

7. To provide facilities to disabled students like ( Lift , waling pavement, Wheel Chairs )

8. To Introduced P.G. Courses in M.A and M.Com

9. To introduced Research center for College Students.